

INTERNATIONAL JUDO FEDERATION



ACCREDITATION & ACCESS MANUAL

Version 25 July 2023





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International Judo Federation Accreditation Manual

This manual should be used in conjunction with the access control documents for each type of event.

The purpose of the accreditation system is to identify people and their roles at International Judo Federation (IJF) events and to allow them the necessary access to perform their roles.

Everyone from a national delegation (athletes, coach, team official, doctor etc.) inscribed in **judobase** and media registered at **IJF media** for the event will be issued an accreditation card by the IJF during the official accreditation in advance of the competition. Local Organising Committee (LOC) workforce and IJF personnel will also be issued with an accreditation card.

The accreditation card is valid for the duration of the competition and is the personal identity document for all security and access controls. It must be worn at all times. A person should never wear another person's accreditation card. The accreditation card remains the property of the IJF and can be withdrawn, with immediate effect, at the IJF's sole discretion.

The accreditation cards are A6 in size except IJF VVIP and IJF VIP which are credit card size. The colour of the accreditation indicates the access zones that the person is allowed to enter, and the symbol indicates their function. The back side is the same beige colour for all A6 accreditations.

Access to controlled/guarded areas (i.e., doping control suite, Presidential and Royal lounges, boxes and tribunes etc.) will be restricted and entry will be managed by the staff responsible for those areas.

In some events upgrade cards will be used. These will be small and attached to the main accreditation card.

Event security staff should be fully briefed on the accreditation colours, symbols and access areas. At all times during the event, they should be able to refer to it.



Accreditation designs for World Championships will be agreed for each individual event.

To operate effectively, the venue should be separated into zones for different activities and client groups. Wherever possible, different entry/exit doors and movement flows should be also be established for different groups. If groups have to cross or mix, then it may be necessary to have security to assist with managing this.

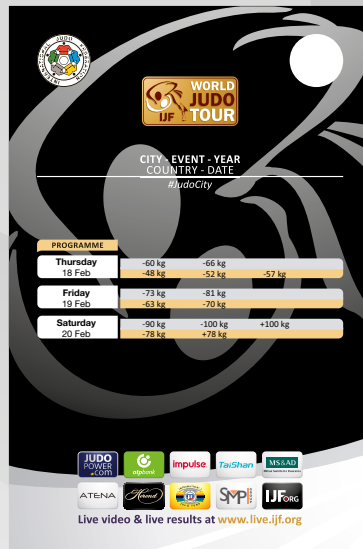
The Field of Play (FOP) should be kept as clear as possible at all times. People should only access it when they have a job to do there, once any tasks are completed, they should leave the FOP.

International Judo Federation

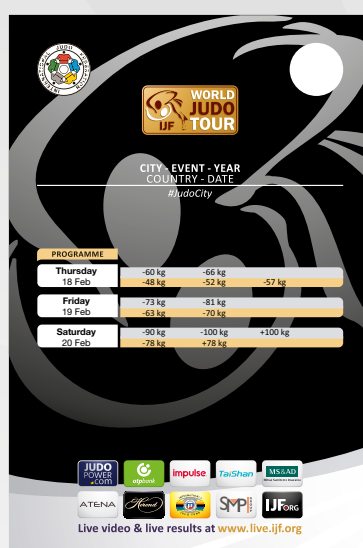


SYMBOL	FUNCTION	ACCESS
	IJF Staff	All areas
	Referee	

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FUNCTION	ACCESS
VVIP Executive Committee with photo and name	All areas




FUNCTION	ACCESS
VVIP	VVIP areas and tribune, and Field of Play For use alone or as an upgrade card attached to the large accreditations (A6).



FUNCTION	ACCESS
VIP	VIP areas and tribune, NOT Field of Play For use alone or as an upgrade card attached to the large accreditations (A6).

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SYMBOL	FUNCTION	ACCESS
	IJF Guest	Delegation tribune/ non-ticketed spectator tribune


Local Organising Committee



SYMBOL	FUNCTION	ACCESS
	Local Organiser (+Field of Play)	All areas including Field of Play
	Security	All areas including Field of Play


Local Organising Committee



SYMBOL	FUNCTION	ACCESS
	Local Organiser (Not Field of Play)	All areas NOT Field of Play


Local Organising Committee



SYMBOL	FUNCTION	ACCESS
	Athlete Escort with boxes	Athlete Escort areas including Field of Play


Local Organising Committee



SYMBOL	FUNCTION	ACCESS
	Local Organiser VIP	Local VIP areas and local VIP tribune


Local Organising Committee



SYMBOL	FUNCTION	ACCESS
	Local Organiser VVIP	Local VVIP areas and local VVIP tribune


Delegations



SYMBOL	FUNCTION	ACCESS
	National Federation President (not in coach chair)	Delegation areas including Field of Play, VIP lounge and VIP tribune




Delegations



SYMBOL	FUNCTION	ACCESS
	Coach	Delegation areas including Field of Play



Delegations



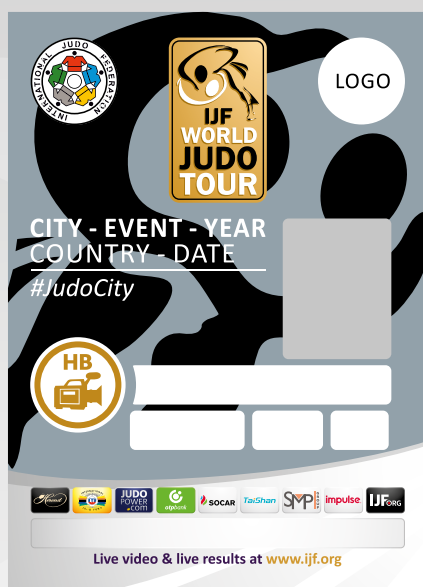
SYMBOL	FUNCTION	ACCESS
	Competitor	Delegation areas including Field of Play
	Doctor	
	Team Official (not in coach chair)	


Delegations



SYMBOL	FUNCTION	ACCESS
	Judoka	Delegation areas NOT Field of Play
	Physiotherapist	


Media



SYMBOL	FUNCTION	ACCESS
	TV Host Broadcaster	TV areas including Field of Play


Media



SYMBOL	FUNCTION	ACCESS
	TV Rights Holder	Rights holder tribune with prior approval. On the Field of Play and in the warm up area spots are limited and access will be controlled


Media



SYMBOL	FUNCTION	ACCESS
	TV Non-Rights Holder	Press tribune with prior approval. Mixed zone area


Media



SYMBOL	FUNCTION	ACCESS
	Photographer	Media areas, photo areas including Field of Play

Media



SYMBOL	FUNCTION	ACCESS
	Written Press	Media areas NOT Field of Play



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