



GENERAL SECRETARY REPORT

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Administration

- Communication and relation with the IJF member National Federations, transmission of information of the Presidential office and different commission. Follow up of particular cases of member National Federations
- Update of information related to member Federations on the IJF website
- Communication with the Executive Committee members and the commissions
- Follow-up of decisions and approvals of the Executive Committee members
- Updating of the IJF information with the cooperation of the Presidential office
- Management of delegations invited by the IJF to competitions
- Management of the IJF refugee team in collaboration with the Presidential Office and the Sports Commission.



GENERAL SECRETARY REPORT



Statutory and other meetings

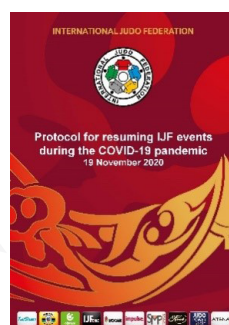
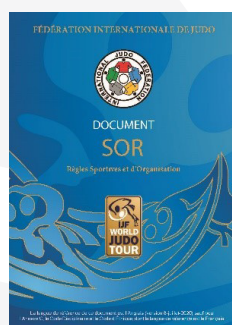
- Preparation of the IJF Executive Committee meetings and the Congress



- Elaboration and diffusion of the minutes of the IJF meetings:
 - 2019 IJF EC meeting and IJF Congress in Tokyo
 - IJF Executive Committee meeting organized by video conference in 2020 (March, August, December)
- Participation in the IOC, GAISF, ASOIF, WADA meetings...

Legal, statutory and regulation

- Updating of the IJF and the National Federations Statutes, adaptation of the IJF Statutes following the IJF headquarter change from Switzerland to Hungary.
- Verification of conformity of the National Federations statutes (Mandatory statutory provisions)
- Affiliation of new federations (in collaboration with the President office): Lesotho, Reunion (as associated member)
- Legal assistance to member countries and Continental Unions
- Management of disputes and litigation
- Disciplinary procedures
- Follow up of procedures of changes of nationality and immigrants participation to competitions
- Follow up of IJF Governance files (with the President Office): ethics, integrity, transparency, democracy, sustainable development, solidarity...
- Participation in the elaboration and translation of IJF regulations in collaboration with different Commission (SOR, EOG, COVID-19 protocol, etc.)





GENERAL SECRETARY REPORT



Judogi and Tatami

(follow up with the President and General Treasurer office):

- Application of judogi and tatami regulations
- Follow up of the partnership (judogi and tatami)
- Follow up of IJF labels for judogi
- Follow up of test reports of judogi and tatami.



Grades

- Management of IJF grade requests (validation and shipment).
- Financial follow up with the General Treasurer

Kata

- Coordination of Kodomo-No-Kata project with the Kodokan and the IJF Kata Commission

Paris 2024

- In collaboration with the Presidential Office and the Sports Commission, preparation and follow up of the candidacy in tender process for the organization of the competition.