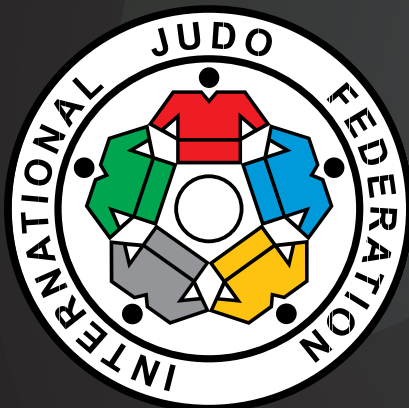


**INTERNATIONAL JUDO FEDERATION**



# **ACCREDITATION MANUAL**



**Version 10 August 2020**



# ACCREDITATION MANUAL

## CONTENTS

|                                      |    |
|--------------------------------------|----|
| <b>Introduction</b>                  | 3  |
| <b>International Judo Federation</b> |    |
| IJF Staff and Referee                | 4  |
| IJF VVIP + VIP Guests                | 5  |
| IJF Guests                           | 6  |
| <b>Local Organising Committee</b>    |    |
| LOC and Security (Field of Play)     | 7  |
| LOC (Not Field of Play)              | 8  |
| LOC Athlete Escort                   | 9  |
| LOC VIPs                             | 10 |
| <b>Delegations</b>                   |    |
| National Federation President        | 11 |
| Coach                                | 12 |
| Competitor, Doctor, Team Official    | 13 |
| Judoka and Physiotherapist           | 14 |
| <b>Media</b>                         |    |
| TV Host Broadcaster                  | 15 |
| TV Rights Holder                     | 16 |
| Written Press and ENG                | 17 |
| Photographer                         | 18 |

## International Judo Federation Accreditation Manual

This manual should be used in conjunction with the access control documents for each type of event.

The purpose of the accreditation system is to identify people and their roles at International Judo Federation (IJF) events and to allow them the necessary access to perform their roles.

Everyone from a national delegation (athletes, coach, team official, doctor etc.) inscribed in [www.judobase.org](http://www.judobase.org) for the event will be issued an accreditation card by the IJF during the official accreditation in advance of the competition. Local Organising Committee (LOC) workforce and IJF personnel will also be issued with an accreditation card.

The accreditation card is valid for the duration of the competition and is the personal identity document for all security and access controls. It must be worn at all times. A person should never wear another person's accreditation card. The accreditation card remains the property of the IJF and can be withdrawn, with immediate effect, at the IJF's sole discretion.

The accreditation cards are A6 in size except IJF VIP and Guests which are credit card size. The colour of the accreditation indicates the access zones that the person is allowed to enter, and the symbol indicates their function. The back side is the same beige colour for all A6 accreditations.

Access to controlled/guarded areas (i.e. doping control suite, Presidential and Royal lounges, boxes and tribunes etc.) will be restricted and entry will be managed by the staff responsible for those areas.

In some events upgrade cards will be used. These will be small and attached to the main accreditation card.

Event security staff should be fully briefed on the accreditation colours, symbols and access areas. At all times during the event they should be able to refer to it.

Accreditation designs for World Championships will be agreed for each individual event.

To operate effectively, the venue should be separated into zones for different activities and client groups. Wherever possible, different entry/exit doors and movement flows should be also be established for different groups. If groups have to cross or mix, then it may be necessary to have security to assist with managing this.

The Field of Play (FOP) should be kept as clear as possible at all times. People should only access it when they have a job to do there, once any tasks are completed, they should leave the FOP.



# ACCREDITATION MANUAL

## International Judo Federation



| SYMBOL | FUNCTION  | ACCESS    |
|--------|-----------|-----------|
|        | IJF Staff | All areas |
|        | Referee   |           |

## International Judo Federation



| FUNCTION                                     | ACCESS    |
|--|-----------|
| VVIP Executive Committee with photo and name | All areas |
| VVIP   |           |



| FUNCTION | ACCESS  |
|----------|---|
| VVIP     | VVIP areas and tribune, and Field of Play<br><br>For use alone or as an upgrade card attached to the large accreditations (A6). |





| FUNCTION | ACCESS   |
|----------|--|
| VIP      | VIP areas and tribune, NOT Field of Play<br><br>For use alone or as an upgrade card attached to the large accreditations (A6). |



## Local Organising Committee

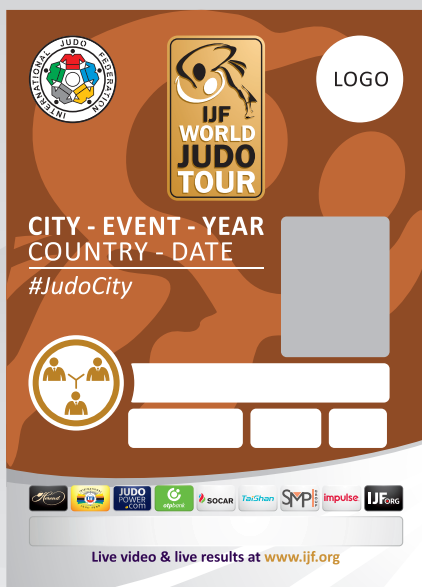


| SYMBOL  | FUNCTION                            | ACCESS                            |
|---|-------------------------------------|-----------------------------------|
|  | Local Organiser<br>(+Field of Play) | All areas including Field of Play |
|  | Security                            | All areas including Field of Play |



# ACCREDITATION MANUAL

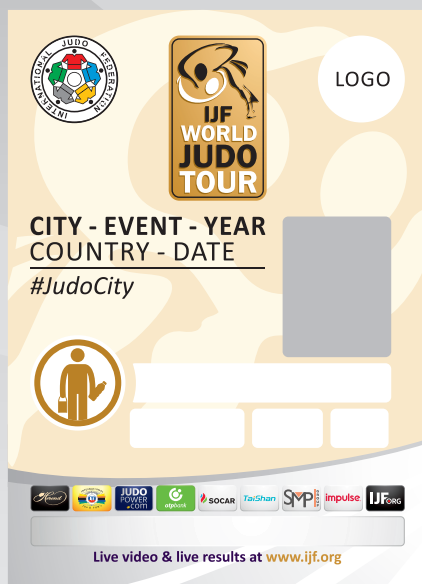
## Local Organising Committee



| SYMBOL | FUNCTION                               | ACCESS                      |
|--------|--|-----------------------------|
|        | Local Organiser<br>(Not Field of Play) | All areas NOT Field of Play |



## Local Organising Committee



Logo

**CITY - EVENT - YEAR**  
**COUNTRY - DATE**

#JudoCity

Live video & live results at [www.ijf.org](http://www.ijf.org)



Logo

**PROGRAMME**

|                      |       |        |        |        |
|----------------------|-------|--------|--------|--------|
| Friday<br>31 October | Men   | -60 kg | -66 kg | -73 kg |
|                      | Women | -48 kg | -52 kg | -57 kg |
| Friday<br>31 October | Men   | -60 kg | -66 kg | -73 kg |
|                      | Women | -48 kg | -52 kg | -57 kg |
| Friday<br>31 October | Men   | -60 kg | -66 kg | -73 kg |
|                      | Women | -48 kg | -52 kg | -57 kg |


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Live video & live results at [www.ijf.org](http://www.ijf.org)


| SYMBOL  | FUNCTION                    | ACCESS                                       |
|---|-----------------------------|--|
|  | Athlete Escort (with boxes) | Athlete Escort areas including Field of Play |



# ACCREDITATION MANUAL


## Local Organising Committee



| SYMBOL  | FUNCTION            | ACCESS                                |
|---|---------------------|---------------------------------------|
|  | Local Organiser VIP | Local VIP areas and local VIP tribune |

## Delegations

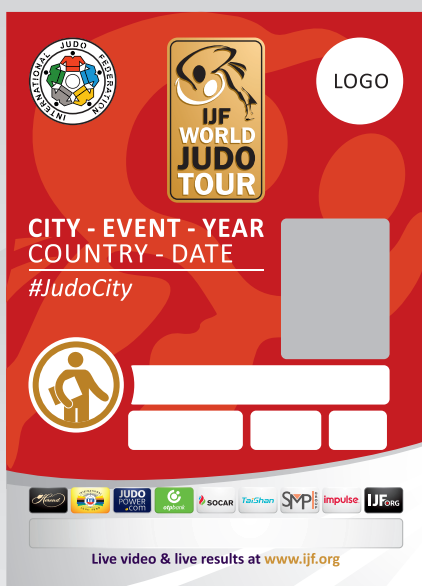


| SYMBOL  | FUNCTION  | ACCESS   |
|---|---|--|
|  | National Federation President<br>(not in coach chair) | Delegation areas including<br>Field of Play, VIP lounge and VIP<br>tribune |



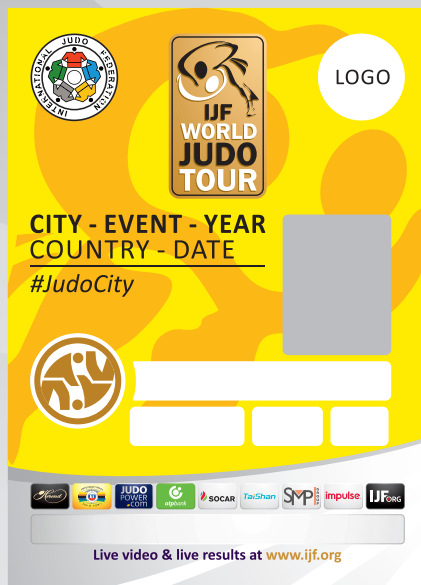
# ACCREDITATION MANUAL




## Delegations



| SYMBOL | FUNCTION | ACCESS                                   |
|--------|----------|--|
|        | Coach    | Delegation areas including Field of Play |

## Delegations

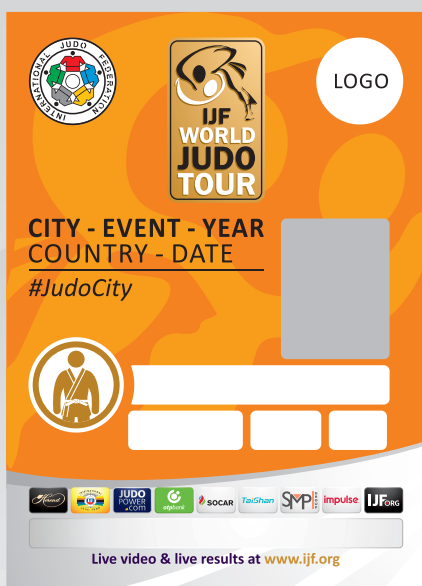


| SYMBOL  | FUNCTION                           | ACCESS                                   |
|---|------------------------------------|--|
|  | Competitor                         | Delegation areas including Field of Play |
|  | Doctor                             |  |
|  | Team Official (not in coach chair) |  |



# ACCREDITATION MANUAL


## Delegations



| SYMBOL | FUNCTION        | ACCESS                             |
|--------|-----------------|------------------------------------|
|        | Judoka          | Delegation areas NOT Field of Play |
|        | Physiotherapist |                                    |

## Media



| SYMBOL  | FUNCTION            | ACCESS                           |
|---|---------------------|----------------------------------|
|  | TV Host Broadcaster | TV areas including Field of Play |



# ACCREDITATION MANUAL

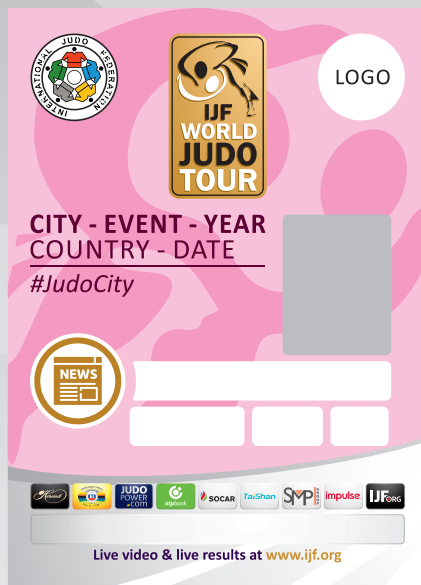
## Media





| SYMBOL | FUNCTION         | ACCESS   |
|--------|------------------|--|
|        | TV Rights Holder | <p>Rights holder tribune with prior approval.</p> <p>On the Field of Play and in the warm up area spots are limited and access will be controlled.</p> |



## Media



| SYMBOL  | FUNCTION      | ACCESS                        |
|---|---------------|-------------------------------|
|  | Written Press | Media areas NOT Field of Play |
|  | ENG News      |                               |



# ACCREDITATION MANUAL

## Media



| SYMBOL | FUNCTION     | ACCES  |
|--------|--------------|--|
|        | Photographer | Media areas, photo areas including Field of Play |



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