



The Financial Regulations of the International Judo Federation

2019 Edition

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REGULATION I.

Allowances and Financial Benefits

Regulation I. - Allowances and Financial Benefits



1.1 Office Expenses

¶1.1.1 Annual Office Expenses

Each Executive committee member and some selected commission members are entitled to receive yearly office expenses in accordance with the Budget.

OFFICE NAME		AMOUNT
President's office		US\$ 300,000
General Treasurer's office		US\$ 120,000
General Secretary's office		US\$ 200,000
Vice President		US\$ 30,000
Education & Coaching Director		US\$ 35,000
Head Sport Director		US\$ 40,000
Head Refereeing Director		US\$ 45,000
Sport Director		US\$ 15,000 - US\$ 30,000
Development Director		US\$ 30,000
World Promotion Director		US\$ 30,000
Delegate of the President		US\$ 30,000
Honorary EC member		US\$ 15,000
Development Manager		US\$ 20,000
Head of Veteran commission		US\$ 20,000
Head of Kata commission		US\$ 30,000
IJF Academy		US\$ 25,000 - US\$ 50,000
Competition Manager		US\$ 48,000
Head of Medical commission		US\$ 40,000
Director of International Affairs		US\$ 45,000



¶1.1.2 The first half of the payment must be transferred at the beginning of the calendar year and the second half must be transferred in July that year.

¶1.1.3 Except in the case of the General Secretary, the receipts from each office are treated as proper accounting document.

However, the EC has the right to demand presentation of an original receipt.

1.2 Traveling Expenses

¶1.2.1 In order to cover minor traveling expenses such as travel lodging, meals, bus fares, taxi fares and airport tax, the IJF provides Travel Allowances according to the following table:

POSITION	TRAVEL ALLOWANCE
EC Members	US\$ 500 per Event
Medical Commission	US\$ 500 per Event
All Others	US\$ 300 per Event

¶1.2.2 EC members have the possibility to arrange their own airline schedule according to the best available rate, after approval of General Treasurer. To be reimbursed for his/her tickets, he/she must send the original ticket invoice from an IATA approved travel agency or airline to the General Treasurer up to two weeks after the event.

Upon receipt of the documents, the General Treasurer transfers the amount through the bank to the members' or the agency's account.

¶1.2.3 Otherwise all the EC Members, Technical Commission Members and Staff etc, must arrange their airline schedules and ticket booking thru the official IJF Travel partner.

Official IJF Travel partner shall arrange a round-trip air ticket for an event and send it to each individual. In order to achieve maximum efficiency when booking these tickets the following rules apply:

- For Economy tickets: The dates or routes can not be amend and tickets are non refundable.



- For Business tickets: The dates can be amended but routes can not be and tickets are refundable.

¶1.2.4 If someone needs to change one's routing or time for personal purposes, the individual must pay the additional charges.

¶1.2.5 If one's present residence and the nearest airport are more than 100 kilometres apart, the person shall be paid at the rate of US\$ 0.30 per Km.

¶1.2.6 If a member is transporting excess materials related to the member's duty on behalf of the IJF, the excess baggage charges shall be paid by the IJF upon presentation of the airline invoice.

¶1.2.7 For other land travel expenses such as car rental, use of a private car, or any other public land transportation, the General Treasurer has to be informed and needs to approve in order to reimburse.

¶1.2.8 If a tax is charged for the purpose of air tickets, such tax shall be paid by the IJF.

¶1.2.9 The IJF Referee Examination Commission will be constituted as follows:

- One IJF Referee Director or member of the IJF Refereeing Commission proposed by the IJF.
- One Referee Commission member of the organizing union.

One member of the continental refereeing commission nominated by the organizing union. The IJF shall only pay the airfare of the examiner proposed by the IJF.

1.3 Accommodation Expenses

¶1.3.1 The IJF shall arrange the accommodations for its members, with consideration to the following room rates.

POSITION	ROOM RATE
EC Members	Max. US\$ 1000 per Night
All Others	Max. US\$ 500 per Night



¶1.3.2 The President may use a suite room when there is an Event on the World Tour or meetings.

¶1.3.3 If the rate exceeds the above rate due to the season and place, post approval of the General Treasurer is required.

¶1.3.4 If one has to arrange one's own accommodation, the above Table indicates the maximum. The hotel rate does not mean that one can upgrade to the maximum amount. One has to choose a reasonable class hotel within the maximum rate specified by the Table.

¶1.3.5 If the General Treasurer discovers that the hotel class is higher than a reasonable class, the General Treasurer may ask for a reimbursement of the difference.

¶1.3.6 Above rates include breakfast, all taxes and service charges.

¶1.3.7 All other charges, except those said in 4.4.6, including telephone, mini-bar or laundry must be paid by oneself.

¶1.3.8 When a member brings an accompanying person or wishes to extend one's stay, the member is responsible for the payment of all extra charges.

1.4 Allowances

¶1.4.1 In order to cover the expense of meals, other than breakfast and other minor expenses during IJF functions, the IJF shall pay a daily allowance to its members according to the following table.

The number of days includes the dates of departure from residence and departure from event, which are specified on the letter of invitation or travel order.

The IJF may pay special daily allowances if the cost of living where the IJF function is held is much higher than the average standard.



POSITION	ALLOWANCE
EC Members	US\$ 200 per Day
Medical Commission	US\$ 200 per Day
All Others	US\$ 120 per Day

¶1.4.2 If a Commission Meeting or a Seminar organized by the IJF is held, the chairperson of the event receives the meeting allowance according to the budget. He/she keeps the money to himself/herself and should pay for refreshments, copying services, and other meeting expenses.

1.5 Insurance

¶1.5.1 The IJF shall take out an insurance policy for a person who performs one's duties and responsibilities on behalf of the IJF or at the request of the IJF to cover one's injury, illness or death during the performance of such duties and responsibilities.

¶1.5.2 The IJF assumes no liability for any claim of injury, illness or death of the insured.

¶1.5.3 EC members shall individually take out their own insurance policy. For this purpose, the IJF shall reimburse US\$600 per member annually at the beginning of each calendar year.

¶1.5.4 For the Commission members, Referees and other IJF officials who are requested by the IJF to perform certain duties and responsibilities, the General Treasurer shall take out insurance policies within the maximum coverage of US \$500,000 and shall send them the insurance certificates and cards before their departure to the site of the event for such performance. Normal coverage days begin on the day of the official arrival date at the site of the event and end one day after the official departure date.

¶1.5.5 The IJF shall purchase insurance policies in consultation with the organizing committee of an IJF Event for the officials who reside in the host country of the IJF Event and are nominated by the IJF for the event.

¶1.5.6 In case one is traveling alone to participate in a meeting or other event, he/she should purchase an insurance policy by himself/herself up to maximum coverage of



US\$100,000, which may be reimbursed by request to the General Treasurer.

¶1.5.7 All competitors or team officials from member National Federations should purchase their own travel insurance, but when they are participating in the IJF Events they are covered by the IJF insurance.



CHAPTER II.

Redistribution policy



2.1 Redistribution of Olympic dividend

¶2.1.1 Upon receipt of the IOC dividend the President and General Treasurer make a proposal for distributing these funds to the Continental Unions.

¶2.1.2 Continental Unions will receive funds for the next 4 year divided into 4 yearly instalments as follows:

- African Judo Union: 1,000,000 USD
- Judo Union of Asia: 1,000,000 USD
- European Judo Union: 1,000,000 USD
- Pan American Judo Confederation: 1,000,000 USD
- Oceania Judo Union: 700,000 USD