Dear Judo Family,

The year 2020 is one of great importance for the sport of judo. With the Olympic Games to be held in Tokyo, Japan – the birthplace of our sport, all eyes of the world will be on our athletes and our competition.

We are already witnessing a great interest in the Olympic judo competition and Tokyo 2020 will be a perfect occasion for all of us to harvest the fruits of the work and activity we had in the past four years. We are hoping to be able to present outstanding judo performances and impeccable organization, as well as a display of the judo values and principles which guide and unite us.

The IJF Refereeing and Coaching Seminar 2020 takes place in Doha, Qatar, a location which we will return to in the following period for several competitions and where we hope to develop our sport and increase its presence in the Qatari society. I hereby thank the organizers – the Qatar Judo Federation, as well as the Qatar Olympic Committee, for their support and efforts.

This seminar has become a traditional gathering of the entire Judo Family – coaches, referees, experts and all technical personnel. It is a good opportunity to learn, exchange and clarify all aspects related to judo competitions and refereeing, in order to continue our activity in harmony and clarity, showing a positive image of judo in the world.

I wish all participants a successful activity and enjoyable stay in Doha!

Marius L. VIZER
President
International Judo Federation
Dear Judo Family Members, Dear distinguished Guests,

The Qatar Judo Federation is very pleased and honored to host two important events in 2020 scheduled in the official calendar of the International Judo Federation.

I would like to seize this opportunity to convey my heartfelt thanks and appreciation to the IJF President Mr. Marius VIZER for his continued support and trust in allocating the organization of these two major activities to Qatar.

Doha has always been an active and hospitable city to stage high performance sports. Our high authorities place a big emphasis on sport development to promote friendship and understanding among our youths and different communities.

Sports practice and judo in particular are strongly encouraged in our schools, universities and clubs. To meet the growing interest of our population for sport and leisure activities many facilities were built in the last three decades and some are still under construction.

The Refereeing, Sport and Coaching Seminar which opens the new sport season of the IJF will certainly gather a big number of referees and coaches who will during the two days conference debate about various technical issues that will raise our sport standards and values.

Our best judokas will meet in the masters to be held 28-30 May 2020 in a last attempt to grab the biggest number of points to help them qualify for the next Olympic Games of Tokyo. This event will undoubtedly remain as a lasting memory for many athletes who will achieve great results.

I wish to our referees, coaches and officials a good stay in Doha and a successful seminar.

Khalid Hamad ALATIYA
President
Qatar Taekwondo, Judo & Karate Federation
1. DEADLINES

PLEASE RESPECT ALL DEADLINES AND RULES DETAILED IN THESE OUTLINES.

Hotel reservation and full payment: 30 December 2019

Hotel reservations made after the deadline may be subject to a price increase.

Note: The organisers will do their best to provide your first choice of accommodation but, as rooms might be limited, this cannot be guaranteed. After the accommodation deadline, the organiser cannot promise rooms in the hotels detailed in these outlines and another official hotel may be added.

Visa application (with high quality passport photocopies): 15 December 2019

Visa applications will only be accepted for people who are inscribed in judobase.

Travel information: 30 December 2019

Event inscription (judobase): 6 January 2020

All participating delegates must have a valid IJF card and be inscribed in judobase (www.judobase.org) by their National Federation by the event deadline. For assistance please contact registration@ijf.org before the end of the deadline.

NOTE:
All the referees from the IJF World Referee Ranking List must attend the 2020 IJF Refereeing, Sport and Education Seminar.

2. DELAYS AND CANCELLATIONS

In case of unforeseen delay of arrival or if someone has to be cancelled from the event you must inform both the IJF and the local organisers.

IJF - registration@ijf.org
Please make all cancellations before accreditation.

Local Organisers - qtjk@olympic.qa
If rooms are cancelled the organiser has the right to charge as follows:

• Up to 30 days before the arrival - full refund.
• From 30-10 days before the arrival - 50% refund.
• From 9 – expected arrival - no refund, 100% of the hotel costs must be paid.
3. ORGANISERS

Qatar Taekwondo, Judo & Karate Federation
6th floor Al Bidda Tower Al-Cornish Road, West Bay
Doha-Qatar Po. Box: 23554 Tel: +974 44943545 / +974 55496601
Federation email: qtjk@olympic.qa

Contacts during the event: Mohamed Bouheddou, mobile: +974 55394073
General enquiries: qtjk@olympic.qa

Accommodation contact: ijfseminar2020qat@gmail.com
Transport contact: Abdu Ibrahim, +974 55866161, ijfseminar2020qat@gmail.com

Emergency contact during the event (24 hours, English-speaking):
Riyaz Babu, +974 55496601 (WhatsApp)

4. SEMINAR VENUE

Ezdan Doha Hotel
Address: West Bay, P.O.Box 23488 Doha, Qatar
Tel: +974 44969111
Email: ezdanhotel@ezdanhotels.qa
Website: www.https://www.ezdanhotels.qa

5. VISA

The local organisers will assist with visas where possible but having the correct visa is the responsibility of each participant. Send a clear passport copy by 15 December 2019. Visa applications will only be accepted for people who are inscribed in judobase.

Visa contact: ijfseminar2020qat@gmail.com

6. TRANSPORT

The organiser will provide transportation for delegates during the seminar.

If the delegate misses the transport deadline the organisers are not obliged to provide transfers.

Transfers for this event will be arranged from/to: Doha Hamad International Airport (DOH)

Transport contact: Abdu Ibrahim, +974 55866161, ijfseminar2020qat@gmail.com
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<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>ACTIVITY</th>
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<tr>
<td>Tuesday 7 January 2020</td>
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<td>Arrival of IJF</td>
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<td>Wednesday 8 January 2020</td>
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<td>Arrival of IJF and seminar preparation</td>
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<td>Thursday 9 January 2020</td>
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<td>Arrival of IJF and seminar preparation</td>
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<td>Ezdan Doha Hotel</td>
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<tr>
<td>Friday 10 January 2020</td>
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<td>Arrival of IJF and seminar preparation</td>
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<td>IJF Sport Commission Meeting</td>
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<td>IJF Education &amp; Coaching Commission Meeting</td>
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<td>Arrivals of the NF delegates</td>
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<td>Saturday 11 January 2020</td>
<td>09:00 – 12:00</td>
<td>Refereeing Sport and Education Seminar Day 1 (dress code: white judogi)</td>
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<td>Ezdan Doha Hotel</td>
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<td>14:00 – 17:00</td>
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<td>Session 2</td>
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<td>Sunday 12 January 2020</td>
<td>09:00 – 12:00</td>
<td>Refereeing Sport and Education Seminar Day 2 (dress code: white judogi)</td>
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<td>Ezdan Doha Hotel</td>
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<td></td>
<td>14:00 – 15:30</td>
<td>Session 1</td>
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<td>Session 2</td>
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<td>Farewell dinner</td>
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<td>Monday 3 January 2020</td>
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<td>Departures</td>
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8. ACCOMMODATION
The IJF will cover the accommodation and meal costs (twin room with full board) for one referee and
one coach from each National Federation for a total of three (3) nights: 10-13 January 2020.

If both the referee and coach are male the IJF will cover the accommodation and meal costs for an
additional FEMALE delegate. The additional female must be working with the national team (cadet,
junior, senior) as a coach or be an IJF licensed referee.

Ezdan Doha Hotel 4*
Address: West Bay, P.O.Box 23488 Doha, Qatar
Tel: +974 44969111
Email: ezdanhotel@ezdanhotels.qa
Website: www. https://www.ezdanhotels.qa
Check-in time: 14:00 / check-out time: 12:00
Free Wi-Fi / Gym / Pool

Single Room bed and breakfast (per person per night): 150 USD
Single Room full board (per person per night): 180 USD

Twin room (2 separate beds) bed and breakfast (per person per night): 90 USD
Twin room (2 separate beds) full board (per person per night): 120 USD

Distance from airport: 15 km / 25 mins approximate travel time
Distance from seminar hall: in this hotel

All bank fees and bank transfer costs must be paid by the participating National Federation to the
QATAR TAEKWONDO JUDO AND KARATE FEDERATION:

BANK DETAILS
Beneficiary’s Name: QATAR TAEKWONDO JUDO AND KARATE FED
Bank Name: Masraf Al Rayan
Bank A/C No: 0012-101844-001
Bank Address: Qatar Olympic Committee Building
SWIFT Code: MAFROAQQA
IBAN: QA45 MAFR 0000 0000 0012 1018 4400 1
If payment is being made by bank transfer the bank information must be inserted correctly and completely on the transfer document and any procedures related to amendment of the bank transfer must be done before arrival. National Federations must ensure that all bank charges are paid at their end so that the organisers receive the correct amount of funds without any deductions. Delegates must bring proof of the bank transfer.

9. GENERAL INFORMATION
FUNDAMENTAL PRINCIPLES
All National Federations delegates participating in the event described in these outlines must respect and accept the authority of the IJF Officials, the IJF Statutes, the IJF Sports and Organisation Rules (SOR), the IJF Refereeing Rules and the IJF Anti-Doping Rules. Individuals deemed to have acted against the IJF, its principles or purposes should be subject to suspension or expulsion from the event and/or cancellation of their accreditation cards.

INSURANCE
Each National Federation is responsible for its competitors (the control of non-pregnancy and the control of gender). It must assume all responsibility for accident and health insurance as well as civil liabilities during all IJF events for everyone under their charge.

The organiser of the event and the IJF will not be responsible for any insurance related to the above-mentioned matters. Nevertheless, the National Judo Federation staging the event shall take all necessary actions to provide insurance coverage against civil liability for the entire duration. The organiser of the event and the IJF have no liability for any claims of injury, illness or death arising from the travelling to and the participation in this event.

CONSENT FOR PHOTOGRAPHY/VIDEOS/FILMING
Delegates inscribed by their National Federations for WJT events consent to the IJF and its media partners to use content of them, including data, live results, photographs and/or video recordings (hereafter referred to as Media). This media may be obtained from National Federations and IJF. It will also be acquired by the IJF and its media partners from in and around all IJF WJT event venues. Media could be used in print and digital media formats including print publications, websites, e-marketing, posters banners, advertising, film, broadcast, social media, education purposes and other purposes.

The National Federation must ensure that they have the permission of each delegate or in the case of a minor the permission of the parent/guardian.

If a delegate does not give consent, then the National Federation must inform the International Judo Federation by writing to registration@ijf.org.

ACCOMMODATION
All delegates inscribed for the seminar must stay in one of the official hotels, offered in the outlines by the organisers.

This rule does not apply to the host National Federation delegates.
Any damage to hotel property resulting from the stay will be charged to the national federation and must be paid in full.

According to the IJF rule enacted on the 2 December 2012 in Tokyo, “the organising country should not request penalties fee for participating countries who cannot make bank transfers but can pay in cash upon arrival. Those countries who cannot make bank transfers should inform the organisers well in advance that they will pay cash on arrival”.

INSRIPTION OF DELEGATES
Only entries of member National Judo Federations will be accepted.

ACCREDITATION
The purpose of accreditation is to identify people and their roles at events and allow them necessary access to perform their roles.

A delegate should never wear another delegate’s accreditation card. The accreditation card remains the property of the IJF and can be withdrawn, with immediate effect, at the IJF’s sole discretion.

The accreditation card is valid for the duration of the seminar and is the personal identity document of the delegate for all security and access controls.

POST EVENT SURVEY
After each event a questionnaire will be sent for your constructive comments and feedback on how to improve the next edition of the event. You can also email sport@ijf.org.