



**INTERNATIONAL JUDO FEDERATION
FEDERATION INTERNATIONALE DE JUDO
FEDERACION INTERNACIONAL DE JUDO**

ASSOCIATION UNDER SWISS LAW – ASSOCIATION DE DROIT SUISSE - ASOCIACION SUIZA

Mandatory statutory provisions for the IJF Member National Federations

The statutes of each IJF Member National Federation must include the following provisions:

Preamble:

- 1 The Federation commits itself to comply with the IJF statutes and any other regulations and IJF decisions (articles 3.2 and 4.2 of IJF statutes)
- 2 The Federation must be the sole Federation authorized to represent the IJF in its country (Preamble of IJF Statutes)
- 3 The Federation must be a non-profit association or society.

Aims:

- 4 The Federation must have the following aims:
 - To develop the practice of Judo throughout its country for all categories of population (preamble and article 2 of IJF statutes),
 - To improve the quality of Judo training (article 2 of IJF statutes).
 - To control the Grades and Dan release in compliance with the IJF regulation. No one can claim an International Grade or a Dan if it has not been delivered by an IJF members national federation, (article 24.1 of IJF statutes)
 - To promote Olympic Spirit (Olympic Charter).

Administration:

- 5 The Federation shall communicate to the IJF General Secretariat its number of members, clubs and black belts each year on September 30th by using the official IJF form, and inform the General Secretariat, each time, about any amendment to its statutes or change to its list of board members.
- 6 The Federation Congress or General Meeting must be composed, of delegates elected by the Member Clubs of the Federation without possibilities of proxies. However, honorary members can sit at the Congress or General Meeting (Articles 3.2 and 8.7 of IJF statutes).
- 7 The Congress or General Meeting must be held every two years at least.
- 8 The convocation and agenda of the Congress or General Meeting shall be sent, in writing, at least one month prior to the Meeting. The documents constituent the discharge to the Executive Committee and especially the President report, the General Secretary report, the financial report, the accounts and the budget have to be sent fifteen days at least prior to the date of the meeting.
- 9 A voting right credentials commission shall be carried out prior to each Congress or General Meeting.

- 10 The quorum of the Congress or the General Meeting required for deciding, is fixed, at least one-third (1/3) of the members.
- 11 The decisions shall be taken by a simple majority except for the statutory modifications which require a two third (2/3) majority of the vote cast.
- 12 The office bearers must be democratically elected by the Congress or the General Meeting of the Federation (articles 3.2 and 8.7 of IJF Statutes).
- 13 The Federation must be headed, at least, by a President, a General Secretary and a General Treasurer.
- 14 It is recommended that the managing body be composed of members of both genders (male and female) in proportions at least equal to their proportions among judo athletes in the country.
- 15 The Federation must apply the ethics rules and rules for the prevention of conflicts of interest and plan so that members of the managing body may not take part in voting if they have a direct or indirect interest in the matter at hand.
- 16 The minutes must be written for every statutory meeting (congress, GM, executive committee...).
- 17 The Federation is the sole authorized to designate its delegates for the IJF Congress (article 8.7 of IJF statutes).

Financial rules:

- 18 The Congress or the General Assembly:
 - Discharges to the Executive Committee (Approval of the presidential report, General Secretary Report and Financial report including the previous accounts)
 - Approves the forecast budget.
- 19 The Federation accounts must be verified by one or several auditors elected by the Congress or the General Meeting or an independent accountant audit firm according to the country regulation.

Disciplinary:

- 20 The Federation must establish a disciplinary commission, independent from the Federation Executive Committee and which must respect the rights of defense. (IJF disciplinary code).
- 21 An appeal of disciplinary decisions can be made to IJF or CAS.

Dissolution:

- 22 The Federation may not be dissolved except by way of a Congress or General Meeting especially convened for this purpose and at a motion carried by a majority of two-third (2/3) of the vote cast. In this event, the IJF General Secretary should be informed in the best delays.

Each IJF National Member Federation shall respect the following financial rules:

- 23 The Federation shall justify to the IJF on the use of funds which have been given by the IJF or the IOC.
- 24 In order to ensure the financial transparency, the Federation shall present its accounting statements to the IJF, its NOC and to the state entity in charge of sport, upon the first request.

25 The statutes must specify the beginning and the end of the financial year.

Sport aspects:

26 The Federation has to organize national championships and be the sole Federation to deliver official champions title.