

**INTERNATIONAL JUDO FEDERATION**



# **ACCREDITATION MANUAL**



**Version 8 January 2019**



# ACCREDITATION MANUAL

## International Judo Federation Accreditation Manual

This manual should be used in conjunction with the access control documents for each type of event.

The purpose of the accreditation system is to identify people and their roles at International Judo Federation (IJF) events and to allow them the necessary access to perform their roles.

Everyone from a national delegation (athletes, coach, team official, doctor etc.) inscribed in [www.judobase.org](http://www.judobase.org) for the event will be issued an accreditation card by the IJF during the official accreditation in advance of the competition. Local workforce and IJF personnel will also be issued with an accreditation card.

The accreditation card is valid for the duration of the competition and is the personal identity document for all security and access controls. It must be worn at all times. A person should never wear another person's accreditation card. The accreditation card remains the property of the IJF and can be withdrawn, with immediate effect, at the IJF's sole discretion.

The accreditation cards are A6 in size except IJF VIP and Guests which are credit card size. The colour of the accreditation indicates the access zones that the person is allowed to enter, and the symbol indicates their function. The back side is the same beige colour for all A6 accreditations.

Access to controlled/guarded areas (i.e. doping control suite, Presidential and Royal lounges, boxes and tribunes etc.) will be restricted and entry will be managed by the staff responsible for those areas.

In some events upgrade cards will be used.

Event security staff should be fully briefed on the accreditation colours, symbols and access areas. At all times during the event they should be able to refer to it.

Accreditation designs for World Championships will be agreed for each individual event.

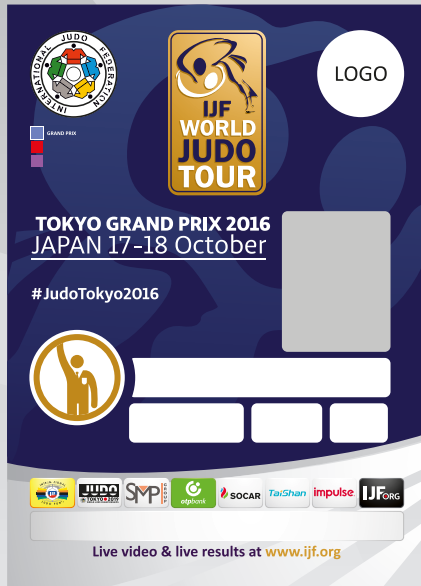
The main colours for Grand Prix, Grand Slam and Masters events are blue, red and purple respectively. All other colours are the same for each event.

The Field of Play (FOP) should be kept as clear as possible at all times. People should only access it when they have a job to do there, once any tasks are completed, they should leave the FOP.

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## Grand Prix Access: All areas

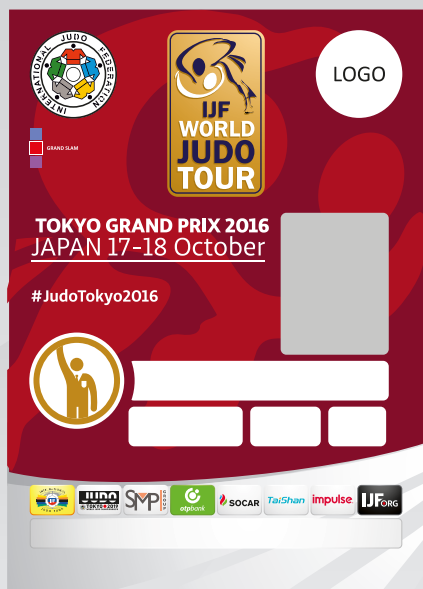


SYMBOL	FUNCTION
	IJF Staff
	Security
	Referee
	Local organiser (+FOP)



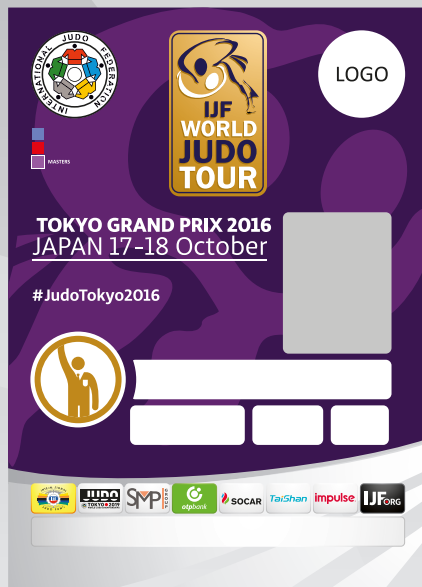
# ACCREDITATION MANUAL





## Grand Slam Access: All areas



SYMBOL	FUNCTION
	IJF Staff
	Security
	Referee
	Local organiser (+ FOP)

## Masters Access: All areas



SYMBOL	FUNCTION
	IJF Staff
	Security
	Referee
	Local organiser (+ FOP)



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## Access: Delegation areas including Field of Play



SYMBOL	FUNCTION
	Competitor
	Coach
	Doctor
	Team Official (not in coach chair)

## Access: Delegation areas including Field of Play



SYMBOL	FUNCTION
	National Federation President (not in coach chair)



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Access: Delegation areas NOT Field of Play




SYMBOL	FUNCTION
	Physiotherapist
	Judoka
	Local organiser (Not FOP)



## Access: TV areas including Field of Play



SYMBOL	FUNCTION
	TV Host Broadcaster



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## Access: Photo areas including Field of Play



SYMBOL	FUNCTION
	Photographer

## Access: Media areas NOT Field of Play



SYMBOL	FUNCTION
	TV
	Written Press



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## IJF VIP and Guests



FUNCTION	ACCESS
VVIP Executive Committee with photo and name	All areas





FUNCTION	ACCESS
VVIP	VVIP areas and tribune and FOP For use alone or as an upgrade card to large accreditations




FUNCTION	ACCESS
VIP	VIP areas and tribune not FOP For use alone or as an upgrade card to large accreditations

## Local Organiser VIP and Guests



SYMBOL	FUNCTION	ACCESS
	Local organiser VIP	Local VIP areas and VIP tribune
	Local organiser and IJF Guest	Delegation tribune/ non-ticketed spectator tribune



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