

## **STATUTES OF THE PAN-AMERICAN JUDO CONFEDERATION**

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## **STATUTE**

### **Preamble:**

The Pan-American Judo Confederation is made up by the National Judo Federations of Pan-America Continent.

Each National Federation shall be recognized by its National Olympic Committee (NOC) as the only official federation that represents their country to the international sports organizations, which itself (NOC) has to be recognized by the International Olympic Committee.

The magnitude of the development of Judo in the world has made necessary the creation of the Continental Unions to apply the policies of the International Judo Federation and the International Olympic Committee.

Sensei Jigoro KANO created Judo in 1882. An educational method derived from the martial arts, Judo was recognized as an official Olympic Sport in 1964 (after being recognized as a demonstration sport in Tokyo 1940 Olympic Games, which were canceled because of the World War II). Judo is a highly codified sport, through which one can reach an intelligent expression of the human body and that's why it educates those who participates in it.

Beyond the competition and combat, Judo is featured by a search of technical perfection, katas, self-defense work, body preparation and spiritual development.

The Teacher who created Judo imagined it as an essentially modern and progressive activity, discipline fruit of ancient traditions.

The Pan-American Judo Confederation initially existed in a way of a society of limited responsibility of private right, of associative nature and non-profit.

According the decision taken by the Congress in Mexico City on year 2009, onwards the Pan-American Judo Confederation is a non-profit association of private right based in the Oriental Republic of Uruguay.

### **Article 1 – Definitions**

#### **1.1. Statutes**

The term <<Statutes>> designates all the dispositions enunciated in this document, properly approved, such as any amendment and/or annex that completes, modifies or substitutes the present document, it is clear, that the preamble is an integral part of these statutes. These Statutes replace all previous Statutes.

### **Article 2. – General Disposals.**

#### **2.1.- Legal Status and address.**

The Pan-American Judo Confederation, whose initials are PJC, is a non-profit organization, outside any political and religious activity, whose does not discriminate race or gender, formed by the National Judo Organizations of the American Continent.

PJC will have its address in the country **where it is registered, Oriental Republic of Uruguay**. General Secretary and Treasurer will work in the country where these positions holders lives.

## **2.2.- Jurisdiction.**

PJC jurisdiction of rule is the whole American Continent. Regional Associations made up of affiliated National Federations are recognized, according to the corresponding geographical working areas:

- a) North and Center area.
- b) Caribbean area.
- c) South Area.

This subsection shall not be construed as prohibiting a National Organization to participate in tournaments, clinics, championships, conferences and any other events organized by one of the different areas.

## **Article 3. – Object.**

PJC has been constituted to carry out but not be limited to the following objectives:

- To promote good and friendly relationships between its members; coordinate and Organize the practice of Judo in Pan-America.
- To protect the interests of Judo in Pan-America.
- To organize events of the PJC, control the events organized by its members under the PJC and participate in the organization of the Pan-American events, especially in Pan-American Games and Regional Games.
- To protect the interest of Judo in the Americas
- To control all competitions held into the Pan-American area, and insure that all rules as identified by the IJF are applied and enforced.
- To improve the quality teaching Judo.
- To control the awarding of Degrees including Dans, and likewise compliance with the rules of the IJF.
- To promote the ideals and objectives of the Olympic Movement.

## **Article 4. – Structure.**

### **4.1.- Composition of the PJC.**

The PJC is formed by the affiliated National Judo Federations and Regional Associations of the American Continent. Every IJF member Federation from the Americas is automatically member of the PJC. They will only be right members once the PJC's Congress accepts its affiliation and the deadlines and requirements established on these Statutes are completed.

#### **4.2.- Statutes of the affiliated ones.**

The Statutes and Rules of the affiliated members shall be in accordance with the Statutes, Rules and decisions of the PJC.

Dates and places of the congresses of the Regional Associations shall be communicated to the PJC sixty (60) days before they are held.

In the case that 1/3 of the affiliated countries of a Regional Association, as minimum, formulate any objection by a certificated letter sent to the General Secretary of the PJC within 45 days of the sending of the convocation to the Congress, the Executive Committee of the PJC shall arbitrate this objection and notify its decision to the involved Regional Association, whose shall be rule by it.

In case of a litigation or an irregularity occurs and made known to the President of the PJC, or any other topic that attempts against the good-functioning of an affiliated organization, a representative of the PJC designated by the President, who will be able to realize the corresponding investigations, and results will be notified to the BD of the PJC. The BD will be able to adopt all the necessary measures to insure the good working of the organization in question. All parts shall adopt and execute the disposals taken by the BD of the PJC on this respect.

#### **4.3.- Control of the funds use.**

Every Regional Association or National Federation who's received funds from the PJC or IJF, may be object of a control on behalf of the PJC or IJF about the use of these funds. For this purpose, they shall send its accounts statement every year to the General Treasurer and they will be in a permanently at the disposal of those designated by the PJC or IJF to review and verify. The PJC can be controlled by the IJF and shall send its accounts every year to the General Treasurer of the IJF.

#### **4.4.- Awards.**

Every Regional Association or National Federation that organizes a competition where an cash prize or a reward is given, shall, in advice the PJC and IJF the origin of the funds designated to that prize or reward and, in the other hand, accept that the PJC and IJF may verify the origins of these funds.

#### **4.5.- Communication of the Information.**

The Regional Associations and National Federations, will communicate to the PJC the agenda and the minutes of their Ordinary or Extraordinary Congresses. To these effects these communications shall be sent to the General Secretary.

Likewise, they shall remit to the PJC an annual report about all the activities and development of Judo in their region and/or country. This report will indicate the quantity of judokas and clubs by Federation, the quantity of black belts and an evaluation of the growth of Judo.

## **Article 5. – Affiliation.**

### **5.1.- Candidacy.**

Only one federation per country can be affiliated to the PJC.

To request affiliation to the PJC, a National Federation has to:

- Be recognized by the International Judo Federation. The National Olympic Committees can only recognize as members the National Federations already recognized by their International Federations, which in turn has to be recognized by the International Olympic Committee (IOC).
- Have a plan to develop Judo: real, specific and durable.
- Have a minimum of twenty (20) member athletes.
- Organize an annual National Championship, at least in the international categories recognized by the IJF and PJC.

**5.2.-** In countries where there's no an affiliated member and a new entity asks for its affiliation as part of the PJC, without meeting a point of the established criterias listed above, may be accepted as provisional affiliated until the Congress decides over its status.

In cases where controversy remains, the Board of Directors of the PJC is allowed to make a decision, which shall be submitted in the upcoming Congress for its consideration.

### **5.3.- Procedure.**

Every National Federation that wishes to be a member of the PJC has to make the corresponding writing request to the General Secretary of the PJC.

The Statutes of the National Federation, that shall be attached to the membership request, shall make it clear that that Federation commits to respect and follow the Statutes, Rules and decisions of the PJC and IJF.

None Regional Association nor National Federation can be part of another international, continental nor regional organization.

Likewise it has to attach the founded opinion of the Regional Association where it belongs .

fledge members of the PJC **5.4 Associated Members of the IJF** that are associated members of the PJC may participate in all of the sporting events ; or Associated

members of the IJF and full may participate in all of the sporting events and in the democratic process of the Confederation.

The territories which may not fit the description of a country (IJF Statutes 1.5 Country defines an independent state, which is recognized by the international community, with flag, and national anthem of their own) may be designated as associated members of the IJF and full fledged member of the Confederation, and participate in all of the sporting events, and the democratic life of the Confederation.

In order to present this candidatura to the Executive Committee of the IJF, the Continental Confederation/Union shall obtain authorization in writing from the country which it belongs. If the territory is situated within another continent, the deny request must be accompanied by an explanation of the reason for the denial.

In order to accept this candidatura, the territory in question shall fulfill other prerequisites other than the national autonomy, than the rest of the members of the IJF will set. (Line 1.5)

All associated members may attend without voice nor vote all of the IJF Congresses.

They may participate in all of the official competition of the IJF with the approval of their national federation and as long as the participation quota have already not been fulfilled. The points of the classification list obtain in this instances shall be attributed to the member federation, and the National Olympic Committee to which they belong for the Olympic selection.

Each of the Continental Unions that have accepted associated members, shall inform the office of the Secretary of the IJF, as dictated by the IJF.

### **5.5.- Vote right.**

A National Federation shall be a PJC member in the PJC Congress that accepts its affiliation, but it only will have voting rights in the following other Congresses.

## **Article 6. – Participation in the competitions and Medical Codes**

### **6.1.- Participation right of the athletes.**

To be allowed to participate in the Pan-American Games, Pan-American Championships, Regional Games or Championships, International Championships and PJC's Competitions or all other competition under its jurisdiction, an athlete has to comply with the Rules of the PJC, IJF and IOC.

### **6.2.- Anti-doping.**

The PJC shall abide by the Medical Code of the Olympic Movement and the Anti-doping World Association code.

## **Article 7. – Official Languages.**

### **7.1.- Official languages.**

The official languages of the PJC are: **Spanish and English**. All PJC's official documents shall be published in these two (2) languages. Congresses, meetings and work sessions should be held in these two (2) languages. Every letter that the affiliated federations write to the PJC shall be written in one of the two official languages. In case of divergence of interpretation between the two (2) languages, the language that will prevail is the one that has been used to draft the original document.

### **7.2.- Translations.**

Congress shall be translated in English and Spanish.

## **Article 8. – PJC Bodies.**

### **8.1.- PJC Bodies**

PJC has the following bodies:

- a) Executive bodies:
  - Congress.
  - Directive Board (DB).
  - Executive Committee (EC).
- b) Jurisdictional bodies:
  - Ethics Commission.
  - Discipline Commission.

### **8.2 Power to Commit the PJC**

The joint signature of the President and Secretary shall be required in order to commit the Confederation in any agreement or contract.

The EC may designate other persons who have collective signature to commit the confederation.

## **Article 9. – Ordinary Congress.**

### **9.1.- Realization.**

Congress is convened every two (2) years, namely pre-Olympic and post-Olympic years, as determined by the Board of Directors.

Should be preferably convened when another PJC event is held and in the same city. To choose the place where the Congress would take place, an equitable alternation between the different Regional Associations will be taken into account.

### **9.2.- Supplementary Congress.**

A Supplementary Congress could be realized if the BD considers it appropriate.



### **9.3.- Competence.**

Congress is responsible for:

- a) Define, guide and control the general politics of the PJC;
- b) Decide on the minutes of the previous Congress;
- c) Decide on the President's inform that Works at the same time as the DB inform, such as General Secretary and Treasurer's informs;
- d) Decide on the accounts of the preceding financial year and the Budget for the following one;
- e) Listen the informs of the Vice-Presidents and Directors;
- f) Elect every four (4) years and for a mandate of four (4) years the members of the Executive Committee, except the Vice-Presidents of the PJC whom occupy this position because of their quality of Presidents of their Regional Confederations or Associations;
- g) Ratify exclusions made by the DB of one of the members of the DB;
- h) Decide the exclusion of a member of the DB if this request has been presented by one third (1/3) of the National Federations of two (2) different Regional Confederations or Associations;
- i) Decide on the Statutes and Rules except the technical rules, providing the necessary modifications;
- j) Decide on the sportive and technical topics, refereeing, Judo education, development and promotion;
- k) Decide on the objections about the quality of a member of the PJC of one National Federation of a power of a representative from a National Federation;
- l) Decide, as last instance, about every topic related to the object of the PJC;
- m) Take all the decisions about the presented proposals by the affiliated National Federations, Regional Confederations or Associations and the DB;
- n) Decide on any other topic in the agenda.

### **9.4.- Proposals of the National Federations member and the Regional Associations.**

The General Secretary has to invite the Regional Associations and the affiliated National Federations, at least ninety (90) natural days prior the Congress, to present the points that they wish to appear in the agenda; these proposals shall be sent at least sixty (60) natural days prior the date of the Congress is held.

### **9.5.- Agenda and convocation.**

The Congress only can consider topics enrolled in the agenda. The DB will decide the agenda between forty five (45) and sixty (60) days prior the Congress. This agenda will include, obligatory, all the topics where Congress has competence.

At least thirty (30) days prior the date of the Congress, the General Secretary will send to the National Federations member, Regional Confederations and Associations, the IJF and to the members of the DB the convocation signed by the President or by the General Secretary, such as the agenda made by the DB.

#### **9.6.- Urgent matters.**

The DB decides the order how the matters of the agenda will be discussed.

Matters that DB consider urgent and presented out of time to be included in the agenda can be attached.

#### **9.7. – Representation of the National Federations member.**

Each National Federation member can be represented in the Congress by two (2) delegates, obligatory chosen between the members of its Directive Board with the condition that they have been elected democratically by the clubs, associations member or in the way that its Statutes appoints, or if not with a proxy or a representation letter of the National Federation in question for the corresponding Congress.

They shall be signed in the attendance list. Only one of the two delegates will have vote right since every National Federation member has only one vote. A constancy of which delegate will execute this right has to be given.

#### **9.8.- Proxy.**

Each delegate of a National Federation member should have a proxy signed by the President of their National Federation, except if that delegate is the President.

#### **9.9.- Representation of the Regional Associations.**

Every Regional Association member of the PJC, will be represented in the Congress by its President o a member of its EC designated by its President. The Regional Confederations and Associations has no vote in the Congress.

#### **9.10.- Interpreter.**

Every National Federation member or the Regional Association or Confederation which language is not part of the official languages can be accompanied by its own interpreter.

### **9.11.- Watchers.**

The DB can invite several watchers to the Congress as a consultative title.

### **9.12.- Right to Vote Control Commission.**

On the Congress eve, the Right to Vote Control Commission will verify the quality of member of each National Federation and the proxy of the representative of each National Federation rightly affiliated to the PJC. This Commission of Control is formed by three (3) to five (5) members designated for this by the EC and will have the advice of the PJC's attorney. In case of an impugn, the Right to Vote Control Commission will listen to the argues of the parties, will make a synthesis of them and will submit the dispute to the Congress, the next day, so the Congress solves the question with a voting that should take place before any other debate.

### **9.13.- Presidency of the Congress.**

The Congress will be chaired by the President of the PJC or, in absence, by a member of the EC designated by the President.

### **9.14.- Temporary Presidency.**

During the act of election of integrants of the DB, or the vote of a motion of censure , exclusion, removal or expulsion against the President or more integrants of the DB, a member of the EC or someone appointed by him, will assume the Presidency to lead such election or the vote over the referred motion. In no case this temporary President could be candidate in such elective act or be a promoter or object of the motion of censure, exclusion, expulsion or removal of anyone.

In case the election to DB positions takes place, the newly elected President will assume immediately his position at the end of the election.

In case the motion of censure, expulsion or removal against the President is ratified, the temporary President will chair the Congress until its end. Suddenly, if the referred motion is rejected, the President will retake the Presidency of the Congress until its end.

### **9.15.- Quorum.**

The President of the Congress can only declare the Congress open if at least the half (1/2) of the affiliated National Federations are attending or represented, and in case that the Congress includes the representatives of, at least, two (2) different Regional Associations.

If a Congress opening conditions are not satisfied, a new other Congress shall be called in a deadline minor o equal to sixty (60) natural days, without quorum

condition. This new Congress will have the same agenda such as the announcement requirements.

### **9.16.- Vote by Proxy.**

The vote by proxy is allowed only if the designated delegate is a linked person to the corresponding National Federation.

Into the text of the accreditation signed by the President of the affiliated National Federation, the position that has the delegate will be appointed.

No proxy to the President or delegate of other National Federation could be given. Every President or delegate of a National Federation has right to one vote.

### **9.17.- Right to vote.**

The DB members do not have the right to vote in the Congress. In case of tie, the vote of the President of the PJC decides, except in case of elections.

### **9.18.- Decisions.**

The Congress will take its decisions by relative majority of votes, without counting the abstentions nor null votes, unless that another disposal in the Statutes is appointed. On topics of peculiar importance or delicate, or even each time that a third (1/3) of the affiliated National Federations attending the Congress asks for it, the vote will be in a secret ballot.

### **9.19.- Voting arrangements.**

The corresponding elections vote should be made by secret ballot, unless that there is only one candidates list for the electable positions. If there is only one candidates list, the election by raised hand can be made, unless that a third (1/3) of the National Federations member attending the Congress claims for a secret ballot voting.

### **9.20.- Electoral College and introduction of the candidates.**

#### **9.20.1.- Scrutineers and President of the Electoral College.**

The Congress shall constitute an Electoral College, electing the Scrutineers and one President of the Electoral College between the delegates of the affiliated National Federations.

They are responsible of every operation linked to every scrutiny.

The EC will propose the quantity of Scrutineers to be chosen.

#### **9.20.2.- Introduction of the candidates.**

In case of election, every candidate to the Presidency will present his candidacy such as his list in seven (7) minutes, as maximum.

For the purposes of eligibility to any elective position of the PJC, the candidates will have to prove his entailment with the sport of Judo, proving he has a minimum experience of four (4) years working in the technical administration or leading in the sport of Judo.

The rest of the PJC authorities will be appointed by the President and General Secretary acting with the EC in its case.

### **9.20.3. Electoral system.**

The election of authorities of the PJC will be realized through lists system.

The candidates' lists shall be presented before the Executive Committee of the PJC until 45 days prior the elective act, for the purposes that when the elections call is made, it's being communicated to the affiliated National Federations, whom will strive in the electoral body.

The list shall contain the names of the candidates and the positions each one of them are contesting for. The list shall contain candidates of countries of the three Continental Regions. All under the Article 12.4.

### **9.21. - Voting practical aspects.**

The election will be decided by simple majority of valid votes. The EC will decide the voting procedure and the election format, and will announce it next to the agenda of the Congress.

### **9.22. - Scrutiny.**

Once the voting is done, the President of the Congress will announce that the scrutiny is closed and will ask the President of the Electoral College to starts the counting of votes.

The President of the Electoral College, with the help of the Scrutineers will make the counting of the votes.

### **9.23. - Impugn.**

In case of impugn by alleged invalidity of an election, this impugn will be immediately notified to the President before the Congress' closing, that shall submit it to the DB. If the DB takes into account this impugn, they shall present it before the Congress, and a new analysis, a new election, a new voting or any other action that the DB considers

necessary shall be done. Only affiliated National Federations of the PJC attending the Congress could object the election.

#### **9.24.- Rounds of scrutiny.**

In case of voting equality in an election by secret ballot, a second and last round of scrutiny will be celebrated.

In case of having a new equality in this second and last round, the final decision shall be adopted by draw by the President of the Electoral College.

In case of voting equality in any other matter, the *statu quo* will prevail.

#### **9.25.- Summary of decisions.**

The General Secretary will give a summary of the decisions immediately after the end of the Congress. This summary of decisions will be distributed after its approval by the DB, by the Presidents of the Regional Confederations and Associations to its affiliated National Federations.

#### **9.26.- Act.**

Every member of the DB shall receive a copy of the Act of the Congress in a deadline of ninety (90) days after the Congress.

The approved by Congress act will be delivered to each President of the Regional Associations and will be sent to the affiliated National Federations through the Secretary of the PJC.

#### **9.27.- Order in sessions.**

The President of the Congress has the power to cease any behavior that interferes with the good development of the Congress.

### **Article 10. – Extraordinary Congress.**

#### **10.1.- Convocation.**

An Extraordinary Congress should be convened by order of the President of the General Secretary, in a place chosen by the EC if at least one third (1/3) of the affiliated National Federations, including the Federations of at least two (2) different Regional Associations asks for or the DB so decides.

#### **10.2.- Procedure.**

The Extraordinary Congress has to be held in a deadline of forty five (45) days counting from the date that:

- or the request, by certified letter appointing the reasons of this meeting has been formulated by at least one third (1/3) of the National Federations that represent at least two (2) Regional Associations.
- or the DB has decided the celebration of this Extraordinary Congress.

### **10.3.- Agenda.**

The agenda of the meeting will appoint the reasons for calling to an Extraordinary Congress that will be the only matters in the agenda and the only to be discussed.

### **10.4.- Decisions.**

Deliberations and decisions taken in an Extraordinary Congress should respond the same conditions as of an Extraordinary Congress.

## **Article 11.- Disposals concerning the deliberations and decisions of the Ordinary and Extraordinary Congresses.**

### **11.1.- Impugn.**

Deliberations of an Ordinary Congress or an Extraordinary Congress resulting from a vow that presents one or more irregularities could not be annulled is those irregularities has not have any influence in the result of the vow.

### **11.2.- Domestic appeal procedures.**

The Regional Associations and the National Federations, such as moral or physical persons linked to them in a direct or indirect way, cannot recourse to the court against the PJC over the deliberations or decisions adopted by the Congress, without having previously presented a domestic resource before the different Domestic Bodies of the PJC.

## **Article 12.- Directive Board (DB)**

### **12.1.- Competences.**

The DB decides the orientations of the activity of the PJC and ensure its implementation, into the limits that establishes the object of the PJC and keeping safe the attributed competences specifically by the present Statutes to the Congress.

- The DB studies topics on regards to the good working of the PJC and solves through its decisions the matters pertaining to the PJC.
- The DB performs the controls and verifications that considers appropriate.



- The DB validates the urgent decisions that pertains the DB and those that the President and the General Secretary or the Executive Committee had been taken.
- The DB is competent to pronounce over any matter that has not been attributed by the present Statutes to another instance of the PJC.
- The DB decides about the admission and expulsion of the members without prejudice to the powers granted to the Congress for that purpose.

## **12.2.- Composition.**

The DB is formed as following:

- The President, who is elected by the Congress for a four (4) years period;
- The Vice-President, who is elected by the Congress for a four (4) years period;
- Three (3) Vice-Presidents, members by own right, whose are the Presidents of each one of the three (3) Regional Associations;
- The General Secretary, who is elected by the Congress for a four (4) years period;
- The General Treasurer, who is elected by the Congress for a four (4) years period;
- The Developments Director, who is elected by the Congress for a four (4) years period;
- The Education Director, who is elected by the Congress for a four (4) years period;
- Projects and Olympic Solidarity Director, who is elected by the Congress for a four (4) years period;
- The Sports Director, who is designated by the President in accordance with the General Secretary;
- The Administration Director, who is designated by the President in accordance with the General Secretary;
- The Refereeing Director, who is designated by the President in accordance with the General Secretary;

If the President, the Executive Vice-President and the General Secretary consider that is the tasks that the DB shall accomplish requires the incorporation of additional members, as maximum, they could designate up to three (3) additional members, whose will have the right to vote in the DB but that appointment shall be ratified by the next Congress.

## **12.3.- Presidency.**

The DB is chaired by the President. In case the President cannot attend a DB meeting, he will be subrogated by the Executive Vice-President and in his absence another EC member will be designated to replace him.

#### **12.4.- Nominations.**

The lists of candidates to the electable positions by the Congress, should be presented before the General Secretary at least forty five (45) days prior the date of the Congress.

The General Secretary will send to the National Federations and Regional Associations the nominations and the lists of the candidates to the different electable positions, at least thirty (30) days prior the date of the elections.

No spontaneous candidacy between the attendants to the Congress will be accepted.

The lists of the candidates shall be proposed by any of the National Federations affiliated to the PJC and also, the candidates shall be citizens of an integrant country of the PJC.

Presented candidacies by the President in his list must be properly signed by the President of the National Federation which the candidate belongs to. Also, he has to be a citizen of the country corresponding to the National Federation that presents him.

Suddenly if a candidate in the list is an IJF Directive Board member, any integrant of the Executive Committee or Directive Board of the International Judo Federation could be invited to be on the list by the candidate to the presidency or by any other PJC National Federation Member without any other formality.

No DB member candidate for re-election needs any confirmation of his National Federation.

#### **12.5.- Period.**

The DB elected members will stay in their positions until the Ordinary Congress organized during their fourth year mandate.

#### **12.6.- Accumulation of mandates and incompatibility.**

The Vice-Presidents that are President of the Regional Organizations and Associations cannot occupy more than one position in the DB of the PJC simultaneously. No National Federation member can present more than two (2) candidates to the DB of the PJC.

Candidates cannot be first grade relatives nor spouses.

#### **12.7.- Vacant Position.**

If a DB position is vacant for death, resignation, lasting impairment, destitution or any other cause, the DB could designate a temporary member that occupy the position until the following Congress, when a candidate for that vacant position for the rest of the initial period be elected by the Congress.

#### **12.8.- DB Meetings.**

In general, the DB will meet at least once (1) a year, specially during the previous days of the Congress. Suddenly, it could be convened by the President and/or the General Secretary whenever it deems appropriate, or by request of the majority of the members of the DB. If a Vice-President cannot attend that DB meeting, he must designate another member of his Regional Association to replace him or give a proxy to another member of the DB of the PJC.

If any other member of the DB (excluding the Vice-Presidents) cannot attend for a valid reason, he could give a proxy to another member of the DB of the PJC.

#### **12.9.- Agenda.**

An agenda per meeting must be fixed. The members, must present before the General Secretary, thirty (30) days prior the meeting date, the topics they wish add to the agenda. The General Secretary will elaborate the agenda, then he will submit it to the President and the Executive Vice-President and will send the invitation with the agenda and the needed working documentation, twenty (20) days before the meeting. If an urgent matter appears, it could be added and debated in the meeting of the DB.

#### **12.10.- Written consultation.**

When an ordinary meeting of the DB cannot be held, whatever the reasons were, necessary decisions can be taken after the written consultation. The decisions taken after the written consultation will have the same value that those taken in an ordinary meeting of the DB.

#### **12.11.- Decision.**

The DB takes its decisions by simple majority. In case of tie, the President or the EC member that the President designated to replace him, will have the decisive vote. The DB member that is replacing the President will have his own vote and the President's.

#### **12.12.- Quorum.**

To deliberate validly, the DB had to be called as indicated in the rules, meet at least, the half (1/2) of its present or represented members, and being chaired by the

President or the General Secretary, or by the DB member that the President has designated to replace him.

### **12.13.- Commissions.**

The DB will make its job with the help of the Permanent Commissions or the responsible ones of mission about the following topics, for information purposes, without this being restrictive: Refereeing, Education, Medical, Anti-doping fight, Sport, Media, Ethics, Discipline, Development, Female Judo, Athletes, Marketing, Administration, Finances, Degrees, Social activity.

### **12.14.- Distribution of missions.**

The DB will determine the composition and powers of the Permanent Commissions, such as the powers of the responsible ones or mission directors.

### **12.15.- Responsibility.**

Every member of the DB are responsible before the DB and the Congress.

### **12.16.- Decisions lists.**

In the DB meetings, the General Secretary must provide to each member of the DB a decisions list before their departure.

### **12.17.- Destitution of an Integrant of the DB.**

If a member of the DB has done a serious misconduct proved by the competent bodies or has been repeatedly absent of the DB meetings, the DB can destitute him through two thirds (2/3) majority, measure that will have immediate effect. In this case it can designate, by simple majority in the DB a temporary member to replace him. In the next Congress, the DB will ask for the ratification of this destitution.

Likewise, the DB will include in the agenda of the next Congress, the destitution of a DB member, is so is requested by one third (1/3) of the affiliated National Federations, the request must, also, be subscribed by National Federations integrant of the two (2) Regional Associations.

If may the Congress votes affirmatively and in accordance to the necessary majorities, the destitution or exclusion of the DB member in question will immediately loose his position and the Congress could designate a temporary member in the DB to replace him, by the term of the original period.

### **12.18.- Destitution of a Technical Director of the DB.**

If the DB considers necessary the removal of the position of one of the Technical Directors of the DB, can destitute him through affirmative vote of the majority of its integrants, an immediate effect measure. In this case, could designate, by simple majority, a temporary member to replace him. In the next Congress, the DB will ask for the ratification of the destitution.

Likewise, the DB will include in the agenda of the next Congress the destitution of a Director member of the DB if it's requested by at least one third (1/3) of the affiliated National Federations, the request shall be also, subscribed by National Federations integrants of the two (2) Regional Associations.

If the Congress would vote affirmatively and in accordance to the necessary majorities the destitution or exclusion, the Director member of the DB in question will immediately loose his position and the Congress could designate a temporary Director in the DB in his replacement, by the term of the original period.

## **Article 13.- Executive Committee.**

### **13.1.- Competences.**

The Executive Committee is in charge of the administration of the PJC with wide powers, applies and enforces the decisions of the DB and Congress'. In such way, assumes the direction and administration of the PJC, which shall report to the DB at least once (1) a year. Likewise will be specially authorized to solve urgent situations and must inform their decisions to the DB.

### **13.2.- Composition.**

The Executive Committee will be formed by the President, Executive Vice-President, General Secretary, General Treasurer, Administrative Director and in case to be considered necessary, the additional members that cannot be in any case more than two (2) and that are selected by the President and the General Secretary before the PJC's authorities.

## **Article 14.- President.**

### **14.1.- Competences.**

The President chairs the PJC and represents it before third parties.

The President must follow the Statutes and rules and the decisions of the PJC's bodies.

The President chairs the Congress such as the DB and Executive Committee meetings.

Unless otherwise is decided by the DB, it's delegated on the President and the General Secretary, yearly, all the decisions regarding the administration of the

personnel. Unless rescission by the DB, this authority delegation redirects tacitly each year.

The President acting next to the General Secretary is competent to judge every urgent matter related to the DB. Any taken decision in such conditions shall be notified to the next DB and be approved.

#### **14.2.- Vacancy of the position.**

When the President is not able to perform his duties during his mandate, in case of resignation or any other cause, the Executive Vice-President, or in case of impossibility of him, a member of the EC designated by them, will assume the Presidency.

The Temporary President will rule this position until the next Congress, where a new President will be elected by the rest of the original period.

### **Article 15.-Vice-Presidents.**

#### **15.1 Composition.**

The Executive Vice-President will be elected by the Congress of the PJC next to the President and the other electable positions.

There will also be PJC Vice-Presidents the Presidents of the Regional Associations elected by the Congress of their respective Region.

#### **15.2. Competences.**

The Executive Vice-President will subrogate of rule the President in his functions except on the cases specifically provided in this Statutes, he will also have as an special function to collaborate with the development of Judo in the Continent representing the PJC as provided by the competent bodies. Likewise the Executive Vice-President, next to the General Secretary and the Development Director, will coordinate works and activities in such areas, looking to promote the growing and develop of the PJC and the sport of Judo in the American Continent.

The Vice-Presidents represents the National Federations affiliated to their Regional Associations in the PJC and represents the PJC in their Regional Association.

### **Article 16. – General Secretary.**

#### **16.1.- Competences.**

The General Secretary has wide powers of administration and management, he is responsible of the general administration of the Secretariat of the PJC and of the

relationships with the Regional Associations and National Federations member. He has the services of a personal secretariat in his homeland.

He can represent the PJC before third parties by command of the President.

### **16.2.- Missions.**

The General Secretary is responsible of the operation and the administrative formalities of the PJC in accordance with the Statutes and Rules, of the application and execution of the decisions of the EC, of the DB and the Congress'. He shall keep close contact with the members of the DB of the PJC, the Presidents of the Commissions, area Directors and General Secretariats of the Regional Associations and National Federations member. The General Secretary is responsible of the information and mailing of the PJC in contact with the services of the Administrative Headquarters.

Is responsible of the organization of the Congress and the DB and EC meetings. The General Secretary must elaborate, after consulting the DB, the agenda of such meetings. The General Secretary is responsible of the administrative coordination of the Administrative Headquarters, of sending the rules and invitations for the championships and other important events.

The General Secretary will elaborate the acts of the Congress, of the EC and DB meetings and the reports of the decisions. Likewise the General Secretary could intervene in different areas by request of the Executive Committee.

### **16.3.- Vacancy of the position.**

In case the General Director cannot perform his duties during his period, either by resignation or any other cause, a member of the EC, designated by them, will assume this position until the next Congress, where a new General Secretary will be elected for the rest of the original period.

## **Article 17.- General Treasurer.**

### **17.1. Competences.**

The General Treasurer is responsible of the treasury of the PJC. He has to have accountable books and elaborate the financial reports that will be presented in each Congress for its approval.

Will document in an accountable way the capital of the PJC and will pay its financial duties, prior agreement with the President and the General Secretary. The General Treasurer shall be consulted about financial matters.

The General Treasurer will study the possibilities of increase the treasury of the PJC and will present the different proposals to the DB.



The General Treasurer can represent the PJC before third parties by express delegation of the President, Executive Vice-President and General Secretary.

#### **17.2.- Budget.**

All the incoming and expenditures shall appear in the annual budget approved by the DB. Every expenditure that does not appear on the Budget, or not approved by the DB, shall be previously approved by the President and the General Secretary before effectively done.

#### **17.3.- Financial situation.**

In every DB meeting, the General Treasurer will present an updated report regarding the financial situation of the PJC.

#### **17.4.- Vacant position.**

When the General Treasurer cannot perform his duties during the period, either of a resignation or any other cause, a member of the DB, designated by the,, will assume this position until the next Congress, where a New Treasurer will be elected for the rest of the original period.

### **Article 18.- Technical Directors.**

#### **18.1.- Nomination.**

The President next to the General Secretary will nominate the Technical Directors, non-electable by the Congress.

Technical Directors are responsible of their management before the DB and the Congress.

When a Technical Director cannot perform his duties during the period, because of a resignation or any other cause, a member of the DB, designated by them, will assume this position until the next Congress, where a new member will be elected by the rest of the original period. The DB will define the mission of the replacement, by proposal of the President.

#### **18.2.- Sports Direction.**

The Sports Direction rules and administrates the sports activities of the PJC.

It's also its responsibility to make propositions either for the development and modification of the sport activities rules, i.e. to improve the competition systems.

He is responsible of the sport activity and its development. Controls the sport activities.

He guides the preparation and development of the competitions with the help of the other DB members and of the Commissions'. He takes the roll of technical delegate in the different international Judo tournaments organized by other associations, federations and organizations. He will be responsible to generate the minimum necessary competitions so the athletes could be able to participate in big high performance international events of the sport of Judo; specially emphasizing in promoting qualifying events for the Olympic Games and other Continental and Regional Games.

### **18.3.- Refereeing Direction.**

The Refereeing Direction rules and coordinates activities related PJC's refereeing. It also has the responsibility of making improvement proposals and modifications to the Judo refereeing rules.

The Refereeing Director is responsible of the Refereeing Commission. The commission members are proposed by the Regional Organizations and confirmed by the EC.

The Refereeing Director will appoint, technical in charge for the Championships supported by the PJC.

### **18.4.- Education Direction.**

The Education Direction rules and administrates the educational IJF activities. It is its concern the responsibility of making proposals for the evolution and changes related the educational Judo activities.

Elaborates the annual education plan, including the Olympic Solidarity program, which will develop next to the Projects Director and holds the statistics. He is responsible of the studies destined to get the major development of Judo.

The Education Director is responsible for the Education Commission. The members of the Commission are proposed by the Regional Associations who are confirmed by the EC.

### **18.5.- Development and Planification Director.**

The Development Direction will elaborate projects and policies destined to promote the development of Judo inside the American Continent. Likewise will design proposals related the growing, evolution and strengthening of the PJC such as international sports organization.

### **18.6.- Administrative Direction.**

The Administrative Director is responsible of the immediate administration of the PJC, it will be who will execute the acquisitions in coordination with the President and General Secretary, he will be on charge of the planning of the budget, with the

assistance of the General Treasurer, he will make the payments with the conformity of the President, General Secretary and General Treasurer and will execute all the tasks that the EC or the DB delegates on him.

### **18.7.- Projects and Olympic Solidarity Direction.**

This Direction will aim to and be responsible of elaborate, administrate, control and evaluate the resources and necessary tasks to realize building projects of the activity and general benefit, such as specifics in Pan-America. He will directly supervise, next to the General Secretary the activity in those Countries wherever the projects be applied.

### **Article 19.- PJC Headquarters.**

The administrative functions will be realized in the Headquarters, which location will be proposed by the President of the DB. Suddenly the PJC shall have a designated representative in the legal Headquarters.

All the original documents of the PJC will be achieved in the General Secretary with a support copy in the Headquarters.

The Executive Committee and the DB will meet in the place the President decides in accordance with the General Secretary.

The EC will decide the operating budget of the Headquarters services.

### **Article 20.- PJC Events and PJC Supported Events.**

#### **20.1.- Right to organize.**

The right to organize the Pan-American Championships and international events can be only given to the affiliated National Federations which be able to grant the free Access into its homeland to all the affiliated National Federations who wishes to participate and that had have proven its competence to organize such events.

The affiliated National Judo Federation, shall compromise to follow the specifications and all the rules of that competition.

PJC events are formed of Judo proves in Pan-American Games, Pan-American Championships, Tournaments and demonstrations appointed in the annual PJC official calendar.

#### **20.2.- Candidacy.**

Every affiliated National Federation has the right to present its candidacy to organize a PJC event, except for the Pan-American Games, according the IJF rules. The National Federation candidate has to present its candidacy to the General Secretary as defined in the respective rules.

### **20.3.- Late candidacy.**

If there's no candidacy to hold a PJC scheduled event before the celebration of a Congress, the DB will designate the organizing affiliated National Judo Federation.

### **20.4.- Procedure to present a candidacy.**

An affiliated National Federation must present its proposal to organize a PJ event one hundred and eighty (180) days prior the appropriate Congress to the General Secretary, who will present it to all DB members. This proposal shall include a descriptive detailed documentation that supports this candidacy. After analyzing the quality of the candidacies, the DB will propose in the Congress the candidacies that accomplishes the required conditions.

In case of situations that risks the normal event development, the President, having consulted the DB, will have the power to provisionally suspend it. In case the situation prevails, the President could designate another location.

### **20.5.- Candidacies calendar organization.**

The National Federation will be designated: to the Pan-American Championships, at least two (2) years prior the beginning of the event and for the other events at least one (1) year before.

### **Article 21.- Spirit of Judo.**

Delegations participating on PJC events or supported by it, such as the organizers, shall respect the Spirit of Judo and behave according it.

### **Article 22.- Accounting period.**

The accountable and fiscal year of the PJC starts on January the 1st and ends on December the 31st of every year.

### **Article 23.- Incomings and expenditures.**

#### **23.1.- Resources.**

The PJC resources comes from the annual quotes of the affiliated National Federations, rights paid by media, sponsorships contracts, commercialization of actions, of images, merchandising and movable and real estate investments, such as donations and every other incoming from another sources.

The PJC can also receive aid in kind, for example, goods and personnel from other bodies placed at its disposal.

Also, the PJC will receive the participation and organization rights for the PJC events.

### **23.2.- Quotes and any other un-paid right or pending debts.**

The affiliated National Federations which quotes or any other right or debt with the PJC or the Regional Confederation or Association which belongs to has not been paid until May the 31st of every year, won't be allowed to participate in the Pan-American Games, Pan-American Championships or any other event supported by the PJC.

### **23.3.- Administrative Expenditures and Per Diem.**

The people who have electable positions in the PJC and every other DB members, gives their collaboration as volunteers without payment. Suddenly the PJC will pay their administrative expenditures related to the development of their positions, such as travel and lodging, likewise a fixed sum for all the official meeting and missions, excepting meetings and missions which expenditures be covered by another body.

## **Article 24.- Rights.**

### **24.1.- Rights of the events.**

The PJC events are exclusive property of the PJC who has all the corresponding rights, especially and without restriction, the rights related to the organization, exploitation, diffusion and reproduction, by any way.

### **24.2.- Rights of media.**

All TV, radio, photographic, films, internet, telephonic and any other known or unknown media rights at the date of the PJC events, are exclusive property of the PJC. Rights can only be sold or negotiated with the written agreement of the DB who can delegate its power to negotiate the selling or using of these rights, but will keep the exclusive responsibility of the final decision over the selling and use of the incomings from the sale of rights.

### **24.3.- Emblems.**

All copy right (reproductions) of the PJC belongs to the PJC. The affiliated National Federations, or the Regional Confederations or Associations are authorized to use the emblem only with views of the development of Judo in their own Federations, Confederations or Associations.

## **Article 25.- Accounting audit.**

The President and/or the General Secretary will present to the DB, for its approval, an international audit advisory which will audit and control the PJC accounts.

The President and/or the DB member that he decides will participate in the control of the PJC accounts with the designated advisory. An every year control prior Congress will be done. The DB can also instruct the chosen advisory to make an audit to all the PJC member, about the use of the PJC funds.

By request of the DB, a representative of the advisory could meet the DB and Congress meetings.

## **Article 26.- Grades and Dans.**

### **26.1.- Official recognition of grades.**

The PJC only formalize Grades and Dans given by the affiliated National Federations, excluding any others. A National Federations cannot give a Grade and /or a Dan to a member of any other affiliated National Federation, without the written agreement of that Federation. The Grades or Dans given by this agreement could not be confirmed by the PJC nor IJF.

Each affiliated National Federation is responsible inside its homlenad to represent the IJF and PJC and make apply the international rules of Grades and Dans.

### **26.2.- Grades recognition.**

The President of the Regional Association where the candidate belongs to, will give the Grades and Dans of the PJC.

### **26.3.- Amount of rights.**

The DB will fix the amount of the rights that must be paid for the recognitions of Grade and Dan titles, such as the identification cards.

### **26.4.- Procedure.**

PJC's Grades and Dans will be given according the DB validated procedure.

From 1<sup>st</sup> to 6<sup>th</sup> Dan, Grades are given under the responsibility of the affiliated National Federations.

7<sup>th</sup> Dan is proposed by the affiliated National Federations and given through the EC of the PJC.

From 8<sup>th</sup> Dan, Dans are proposed by the affiliated National Federations with the approval of the PJC and given by the IJF.

## **Article 27.- Honorary Positions and PJC Distinctions.**

### **27.1.- Personalities that served the PJC.**

The DB can propose the Congress to give the title of Honorary President, Honorary Member or Honorary Officer to several personalities that have had been at the service of the PJC.

#### **27.1.1.- Procedure:**

The DB presents the candidates to these positions before the Regional Confederations or Associations and the affiliated National Federations.

Proposed distinctions and honorary positions must be presented in written to the General Secretary for the evaluation on behalf of the DB. The candidacies shall include all data regarding the past of the candidate, such as the services he/she has had been given to Judo.

#### **27.1.2.- Criteria:**

Honorary PJC President (more than eight (8) years of presidency of the PJC).

Honorary PJC Officer (more than eight (8) years as a DB member).

PJC Honorary Member (more than four (4) years as a DB member, or eight (8) years as a PJC commission member or President of a National Federation).

### **27.2.- Honorary Positions.**

Honorary Presidents, Honorary Officers and Honorary Members has, under this title, the right to attend Congresses and any other IJF events.

### **27.3.- Foreign personalities that served outstanding services or made a significant contribution to the PJC.**

The DB can give distinctions to foreign personalities or dignitaries that has had given outstanding services or made a significant contribution to the PJC. Candidacies to these distinctions must be presented by the DB, Regional Confederations or Associations and affiliated National Federations.

The DB will analyze the conformity of these requests with the attribution rules.

## **Article 28.- Modification of the Statutes.**

### **28.1.- Procedure.**

The modifications to the Statutes shall be presented by the DB to the Congress and must be approved with a minimum of two thirds (2/3) of the affiliated National Federations, attending or represented in the Congress, whose must belong at least to two (2) different Regional Confederations or Associations.

## **28.2.- Application date.**

The modification to the Statutes are effective as soon as they have been approved by the Congress, except by contrary disposition voted by the same Congress.

## **Article 29.- Specific rules.**

The DB will dictate some specific rules in those matters that has not been included in the Statutes, especially the determination of which countries belongs to each Regional Association.

## **Article 30.- Exclusion-Dimision-Suspension.**

### **30.1.- Reasons.**

A National Federation can be suspended or excluded from the PJC for one of the following reasons:

- Serious misconduct declared by definitive decision of the corresponding bodies in accordance to this Statute.
- For being excluded from its Regional Confederation or Association as established in Article 29.4.

### **30.2.- Suspension or exclusion: Resource before the Discipline Commission.**

**30.2.1.-** If an affiliated National Federation or a linked single person, breaks the Statutes or acts against a legitimate interest, a principle or a finality of the PJC, the DB can go to the Ethics Commission to make an investigation of the case, which might be judged by the Discipline Commission and propose the measure they consider appropriate so the prejudice over the PJC ceases, especially for the restriction or suspension of the activities of the involved National Federation or its exclusion.

The decision of suspend the activities is applied to every sportive, administrative and social activities.

**30.2.2.-** If a member of a PJC affiliated National Federation breaks the Statutes or acts against the legitimate interest, a principle or a finality of the PJC, after consulting the affiliated National Federation of a Regional Confederation or Association or the PJC, the DB can go to the Ethics Commission to investigate the behavior, which can be judged by the Discipline Commission and propose the appropriate measure so the prejudice over the PJC ceases, especially for the suspension or exclusion of the involved member.



**30.2.3.-** A sanction can only be imposed after receiving in audience the representative of the National Federation or of the member of the National Federation which case is in the hands of the Ethics or the Discipline Commission, as established in Articles 31 and 32.

**30.2.4.-** Suddenly the Discipline Commission, may pronounce a conservatory title suspension, prior the audience, if they consider that there are a strong presumption that the involved National Federation or the member of the National Federation do not follow or reiterate the legal acts, or do not do any other act contrary the legitimate interest, a principle or a finality of the PJC.

Each Discipline Commission may include the enforceability to the sanction of the pronounced suspension or exclusion, although this sanction is not definitive yet.

### **30.3.- Suspension or exclusion of a National Federation member.**

The DB shall submit to the Congress every definitive suspension or exclusion of an affiliated National Federation which has had been pronounced by the Discipline Commission and confirmed, if it is the case, by the DB.

The suspension or exclusion confirmation shall be pronounced by a majority of two thirds (2/3) of the Congress.

### **30.4.- Exclusion of a National Federation member on behalf of its Regional Confederation or Association.**

Every Regional Confederation or Association may exclude one of its members or individuals affiliated to the members.

The Discipline Commission of the acting Regional Confederation or Association must respect the rights of defense.

An appeal before the Discipline Commission of the PJC can be done.

### **30.5.- Relationships with dissident organizations or with the affiliated National Federations suspended.**

The affiliated National Federations cannot, in any way, keep sports relationships with organizations not affiliated to the IJF nor PJC without previous agreement of the IJF and PJC.

Neither can have any relationships with affiliated National Federations suspended.

Those affiliated National Federations that transgress this rule will immediately be suspended and this matter will be presented to the Discipline Commission, which will adopt the necessary measures of the case.

### **30.6.- Relationships with countries that still are not PJC members.**

In sight to develop Judo and its technical progress in all the countries, friendly sports relationships with countries that still are not PJC members are allowed.

Suddenly, those affiliated to the PJC obligatory must keep a prudent attitude and verify that the third parties which they are having relationships with and that are not PJC members, do not contravene rules or decisions of the IJF.

### **Article 31.- Discipline Commission.**

#### **31.1.- Competence.**

The Discipline Commission may apply enumerated sanctions in the IJF Discipline Code to its members, moral or fescal persons linked to these members in a direct or indirect way, athletes, referees and officers.

Until the PJC writes its Discipline Code, the IJF's will be adopted for effect of this article.

#### **31.2.- Composition.**

The First Instance Discipline Commission is formed by a President, a Vice-President, the General Secretary and two (2) members, all of them appointed by the DB.

These members must be jurists independent from the PJC, never having worked neither the PJC nor a PJC National Federation member.

#### **31.3.- Performance.**

The Discipline Commission performance is adjusted to the appointed in the IJF Discipline Code and the IJF Ethics Code.

Every appellation procedure requests will be organized at the level of the IJF or CAS.

### **Article 32.- Ethics Commission**

#### **32.1.- Ethics Commission is competent:**

a) To supply their conclusions and recommendations to the DB about the matters presented to them through the President of the PJC and is issued at request of the PJC members.

b) To instruct the IOC and IJF Ethics Code violation cases that have been presented, and make the corresponding recommendations to the PJC Discipline Commission, in accordance of the established parameters by the IJF.

#### **32.2.- Composition.**

The Ethics Commission is formed by five (5) persons proposed by the Regional Associations with the approval of the DB and elected regarding their human, ethical and juridical qualities.

**Article 33.- Dissolution.**

The PJC can only be dissolved by a Congress assembled for such effect and by a motion that has the majority of two thirds (2/3) of the voters.

In case of dissolution, the goods and funds of the PJC will be distributed between its members, excluding Regional Confederations and Associations whose must adopt the same procedure.

**Article 34.- Transitional Clause.**

In virtue of the actual situation at the date of approval of these Statutes, regarding the PJC authorities, in an exceptional way and for only time, the integrants of the PJC present their conformity for the realization of an election of authorities on October 31, 2015 must present the candidates list on October 30 of the same year.

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**Last reform approved by Congress**

Miami City at October 30, 2015.